

BRIGHTON & HOVE CITY COUNCIL
POLICY & RESOURCES COMMITTEE

4.00pm 9 JULY 2020

SKYPE

DECISION LIST

Part One

18 APPROACH TO ONGOING PERSONAL PROTECTIVE EQUIPMENT EXPENDITURE: UPDATE JULY 2020

Contact Officer: Rima Desai
Ward Affected: All Wards

Tel: 01273 291268

RESOLVED:

- (1) To note the current estimated monthly council expenditure on PPE as outlined in section 3.2 and approach to purchasing and distribution of PPE; and
- (2) In recognition of the increase in single-use plastic waste created by the necessary increase in PPE use, the Committee requests the Executive Director of HASC to:
 - further to the council's agreed Single Use Plastics Policy, work with council procurement teams to explore how the impact of single use plastics can be reduced in relation to PPE
 - work with council services and partner organisations/individuals receiving PPE procured by the council or by the Local Resilience Forum to ensure they have robust arrangements in place for the proper, safe disposal of PPE.

19 TREASURY MANAGEMENT STRATEGY STATEMENT 2019/20 - END OF YEAR REVIEW

Contact Officer: James Hengeveld
Ward Affected: All Wards

Tel: 01273 291242

RESOLVED:

- (1) That the Committee note that the provisional General Fund outturn position is an overspend of £2.821m and that this represents an adverse movement

of £0.350m compared to the projected and planned resource position at Month 9 taken into account when setting the 2020/21 budget.

- (2) That the Committee approve the use of 0.385m from the planned and winter maintenance reserves; and instructs officers to identify 38.5k each year for the next 10 years to replenish the funds in this reserve.
- (3) That the Committee note the provisional outturn includes an underspend of £0.011m on the council's share of the NHS managed Section 75 services.
- (4) That the Committee note the provisional outturn for the separate Housing Revenue Account (HRA), which is an underspend of £0.679m.
- (5) That the Committee note the provisional outturn position for the ring-fenced Dedicated Schools Grant, which is an underspend of £0.703m.
- (6) That the Committee approve carry forward requests totalling £10.700m as detailed in Appendix 5 and included in the provisional outturn.
- (7) That the Committee note the provisional outturn position on the capital programme which is an underspend variance of £0.447m.
- (8) That the Committee approve the capital budget variations and re-profiling requested in Appendix 7 and new schemes in Appendix 8.

20 TARGETED BUDGET MANAGEMENT (TBM) PROVISIONAL OUTTURN 2019/20

Contact Officer: Jeff Coates
Ward Affected: All Wards

Tel: 01273 292364

RESOLVED:

- (1) That the Committee note that the provisional General Fund outturn position is an overspend of £2.821m and that this represents an adverse movement of £0.350m compared to the projected and planned resource position at Month 9 taken into account when setting the 2020/21 budget.
- (2) That the Committee approve the use of 0.385m from the planned and winter maintenance reserves; and instructs officers to identify 38.5k each year for the next 10 years to replenish the funds in this reserve.
- (3) That the Committee note the provisional outturn includes an underspend of £0.011m on the council's share of the NHS managed Section 75 services.
- (4) That the Committee note the provisional outturn for the separate Housing Revenue Account (HRA), which is an underspend of £0.679m.
- (5) That the Committee note the provisional outturn position for the ring-fenced Dedicated Schools Grant, which is an underspend of £0.703m.

- (6) That the Committee approve carry forward requests totalling £10.700m as detailed in Appendix 5 and included in the provisional outturn.
- (7) That the Committee note the provisional outturn position on the capital programme which is an underspend variance of £0.447m.
- (8) That the Committee approve the capital budget variations and re-profiling requested in Appendix 7 and new schemes in Appendix 8.

21 TARGETED BUDGET MANAGEMENT (TBM) 2020/21: MONTH 2

Contact Officer: Jeff Coates
Ward Affected: All Wards

Tel: 01273 292364

RESOLVED:

- (1) That the Committee note the forecast risk position for the General Fund, which indicates a budget pressure of £36.003m. This includes an overspend of £2.061m on the council's share of the NHS managed Section 75 services.
- (2) That the Committee note the forecast net Collection Fund deficit of £13.070m.
- (3) That the Committee note the forecast for the Housing Revenue Account (HRA), which is currently an underspend of £0.343m.
- (4) That the Committee note the forecast risk position for the Dedicated Schools Grant which is an overspend of £0.059m.
- (5) That the Committee note the forecast outturn position on the capital programme which is a forecast underspend of £2.417m and approve the variations and slippage in Appendix 5 and new schemes as set out in Appendix 6.
- (6) That the Committee approve the extension of the temporary period of average pay for Casual Workers who cannot work to the end of July 2020.
- (7) That the fee associated with the licence required to put tables and chairs on a pavement/public highway be suspended for the remainder of the 2020-2021 financial year.

22 GENERAL FUND BUDGET PLANNING AND RESOURCES UPDATE

Contact Officer: Nigel Manvell
Ward Affected: All Wards

Tel: 01273 293104

RESOLVED:

- (1) Note the range of funding and net expenditure scenarios for 2020/21 and the potential call on one-off resources these entail.
- (2) Note the Medium-Term Financial Strategy (MTFS) scenarios and projections for 2021/22 to 2023/24 set out in the body of the report.
- (3) Agree to use the 'Moderate View' scenario for planning purposes for both 2020/21 and for the predicted budget gap in 2021/22 based on a 10-year reserve repayment period in respect of the 2020/21 deficit.
- (4) In lieu of government funding announcements, alongside a Financial Smoothing Option, instruct the Executive Leadership Team (ELT) to develop options for a possible Emergency Budget Plan for 2020/21 to be considered at the October Policy & Resources Committee if required.
- (5) Agree to the continued pausing or un-pausing of new capital schemes as set out in Appendix 3 and that paused schemes will be subject to further review at the October Policy & Resources Committee meeting.
- (6) That further to the October review outlined in (5) above, that committee notes:
 - (i) The overwhelming importance of Madeira Terraces, and the opportunity that exists in their regeneration, and that delays to restoration of this important heritage asset should be avoided if at all possible;
and therefore,
Seeks to explore how the purchase of Commercial properties to support Madeira Terrace Investment borrowing of £20m can be 'unpaused,' in October, which will in turn support our city's property market, providing that any purchase is supported by a full and robust business case;
 - (ii) the context of the climate emergency, and that delays to actions towards the council's commitment of carbon neutrality by 2030 should be avoided if at all possible;
and therefore:
 - (iii) requests that officers explore how the Sustainability and Carbon Reduction Investment Fund (SCRIF) capital programme borrowing of up to £3.9m can be 'unpaused,' in October, to the extent that the projected additional Controlled Parking Zone (CPZ) income generates sufficient revenue to finance borrowing costs.

23 PROCUREMENT OF REPLACEMENT WIDE AREA NETWORK

Contact Officer: James Hengeveld
Ward Affected: All Wards

Tel: 01273 291242

RESOLVED:

- (1) That the procurement of a wide area network service via a joint procurement procedure as part of the public sector consortium known as 'The Link Partnership' be approved;
- (2) That the Assistant Director, Human Resources and Organisational Development be granted delegated authority to:
 - (i) engage with the procurement referred to at 2.1 and award a contract for a wide area network service with a term of ten years;
 - (ii) take any other steps necessary to implement recommendation 2.1 including entering into a separate agreement with the other Link Partners,
and;
 - (iii) approve an extension(s) to the contract referred to in 2.2(i) above for a period of up to 2 years following the initial ten-year term, subject to satisfactory performance by the provider.
- (3) That the inclusion of the implementation costs estimated at £2.5m within the 2021/22 capital programme and the increase in ongoing revenue costs of up to £0.380m in 2022/23 as a commitment be approved.

24 STRATEGIC RISK REGISTER

Contact Officer: Jackie Algar, Rima Desai *Tel:* 01273 291273, *Tel:* 01273 291268

Ward Affected: All Wards

RESOLVED: That the Strategic Risk Register (SRR) detailed within Table 1 of the report with full details provided at Appendix 1 be noted and the Committee Members provide support and challenge to the Risk Owners in managing these risks.

25 ANNUAL CUSTOMER INSIGHT REPORT 2019/20

Contact Officer: Rima Desai *Tel:* 01273 291268

Ward Affected: All Wards

RESOLVED: That the Customer Insight Annual Report for 2019/20 as set out in Appendix 1 to the report be noted and that the committee provides support and challenge to officers to further improve customer experience and customer satisfaction with the council.

26 ANNUAL PROGRESS UPDATE AGAINST CORPORATE KEY PERFORMANCE INDICATORS 2019/20

Contact Officer: Rima Desai *Tel:* 01273 291268

Ward Affected: All Wards

RESOLVED:

- (1) That the progress made in relation to Corporate KPIs, particularly the corrective measures outlined for 'red' and 'amber' indicators, and further note its role in providing support and challenge to lead officers to bring performance back on track be noted; and
- (2) That it be noted that the that target setting for Corporate KPIs in 2020/21 has been delayed due to Covid-19; the impact of the pandemic on performance will be analysed by the officers and, based on this, a new KPI set and associated targets will be presented to the Policy & Resources Committee for approval after consultation with the KPI Cross Party Members Working Group.

27 SALTDEAN LIDO RESTORATION

Contact Officer: Ian Shurrock Tel: 01273 292084
Ward Affected: Rottingdean Coastal

RESOLVED:

- (1) That a grant of a 63-year lease of Saltdean Lido to SLCIC be granted;
- (2) That a revised schedule of loan repayments for the outstanding loan of £0.220m be accepted and delegated authority be granted to the Executive Director Economy, Environment & Culture and the Acting Chief Finance Officer to agree the revised schedule;
- (3) That delegated authority be granted to the Executive Director Economy, Environment & Culture and the Acting Chief Finance Officer to take all necessary steps to implement the recommendations above; and
- (4) That delegated authority be granted to the Executive Director Economy, Environment & Culture to approve the scheme proposed by SLCIC within the parameters outlined in paragraph 3.6 of the report.

28 DISPOSAL OF LAND AT BRAYPOOL LANE

Ward Affected: Patcham

RESOLVED:

- (1) That the freehold disposal of the land to the tenant be authorised and that delegated powers be granted to the Executive Director of Economy, Environment & Culture, Assistant Director Property & Design and Head of Legal Services to approve terms and take any necessary steps to facilitate this recommendation; and
- (2) That In recognition of the loss of an opportunity to provide housing on the site, the capital receipt from the land sale should be ring fenced for use

towards expenditure on the provision of affordable housing or temporary accommodation for homeless people.

29 APPROPRIATION OF 122 GRAHAM AVENUE TO HRA

Contact Officer: Jessica Hamilton *Tel:* 01273 291461
Ward Affected: North Portslade

RESOLVED: That the appropriation of 122 Graham Avenue, Mile Oak from the General Fund to the HRA for a consideration of £0.325m be approved.

30 HOMELESSNESS & ROUGH SLEEPING STRATEGY 2020-2025

Contact Officer: Justine Harris *Tel:* 01273 293772
Ward Affected: All Wards

RESOLVED: That the formation of a Member led Homelessness Reduction Board as outlined with terms of reference detailed in Appendix 2 to the report as amended by the officer clarification be approved.

31 PROCUREMENT OF OCCUPATIONAL HEALTH & EMPLOYEE ASSISTANCE SERVICES CONTRACTS

Contact Officer: Alison Mcmanamon *Tel:* 01273 290511
Ward Affected: All Wards

RESOLVED: That delegated authority be granted to the Assistant Director – Human Resources and Organisational Development to take all necessary steps to:

- (i) Procure and award a contract for occupational health and employee assistance programme services with a term of three (3) years; and
- (ii) Approve an extension(s) to the contract referred to in 2.1(i) above for a period of up to two years following the initial three-year term, subject to satisfactory performance by the provider.

32 THE PROCUREMENT OF SERVICES: ABSENCE MANAGEMENT

Contact Officer: Alison Mcmanamon *Tel:* 01273 290511
Ward Affected: All Wards

REOLVED:

- (1) That the procurement of attendance management services via a joint procurement procedure with East Sussex County Council (ESCC) be approved; and
- (2) That delegated authority be granted to the Assistant Director – Human Resources and Organisational Development to take all necessary steps to:
 - (i) Procure and award a contract for absence management services with

a term of three (3) years; and

- (ii) Approve an extension(s) to the contract referred to in 2.2(i) above for a period of up to two years following the initial three-year term, subject to satisfactory performance by the provider.

33 HOUSING REVENUE ACCOUNT SOLAR PHOTOVOLTAIC INSTALLATION PROGRAMME 2020-2023

Contact Officer: Miles Davidson
Ward Affected: All Wards

Tel: 01273 293150

RESOLVED: That the allocation of the following additional budget to allow for the delivery of the initial 500 domestic solar PV arrays for the period 2020-23 be approved:

- 2021/22: £875k;
- 2022/23: £875k.

34 BRIGHTON MARINA TO RIVER ADUR FLOOD AND COASTAL EROSION RISK MANAGEMENT (FCERM) SCHEME - DETAILED DESIGN AND CONSTRUCTION CONTRACTS

Contact Officer: Alistair Booton
Ward Affected: All Wards

Tel: 01273 291733

RESOLVED:

- (1) That it be noted that the Environment, Transport & Sustainability Committee has granted delegated authority to the Executive Director for Economy, Environment & Culture to procure and award a contract for the detailed design of the Brighton Marina to River Adur FCERM scheme;
- (2) That it be agreed to commit match funding of £3,729,924 over a 15-year period (the life span of the project); and
- (3) That delegated authority be granted to the Executive Director for Economy, Environment & Culture to enter into an agreement with the Brighton Marina to River Adur FCERM scheme partners (Adur District Council and Shoreham Port Authority) to set out the terms of their collaboration with respect to the Brighton Marina to River Adur FCERM scheme.

35 APPOINTMENT OF REPRESENTATIVE TO THE FIRE AUTHORITY.

RESOLVED: That Councillor West be appointed as a Council representative to the East Sussex Fire Authority.

PART TWO SUMMARY

37 DISPOSAL OF LAND AT BRAYPOOL LANE - EXEMPT CATEGORY 3

Ward Affected: Patcham

RESOLVED: That the recommendations detailed in the report be agreed.

38 PART TWO PROCEEDINGS

RESOLVED: That the item listed in Part 2 of the agenda and the decisions thereon remain exempt from disclosure to the press and public.